

Minutes of **Allen-Clay Joint Fire District Trustees** Meeting  
Held on September 9, 2010

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance and called the roll.

**Attendance:**

**Trustees:** Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fire Chiefs:** Bruce Moritz, Dennis Hartman **Fiscal Officers:** Sonia Eischen **Others:** Lowell Hartman, Randy Miller, Mike Swisher, Keith Snider,  
**Excused:** Don Murray

**Approval of Previous Minutes:** Minutes from the meeting held August 12, 2010 were read. Darryl Bittner made the motion, second by Jack Willard to approve minutes as read. Motion carried.

**Public Concerns ( by order of signatures):**

Keith Snider, Station #1, stated that night runs incur multiple bugs sticking to the apparatus. They purchased a power washer to combat this problem. Also, the feather party is scheduled for November 13<sup>th</sup>.

Lowell Hartman says bring your wallets because he sells winning tickets at the feather party.

Randy Miller reported that Station #3 would have a chicken barbecue on October 24<sup>th</sup>.

**Fire Chief's Report:** Copy on file

Darryl Bittner made the motion, second by Don Hoeft, to approve hiring Greg Bowman, Justin Hernandez, and Andrew Colyer as volunteer firefighter/EMTs pending successful completion of hiring requirements. All voted yes. Motion carried.

Chief Moritz will be on vacation next week.

**Deputy Chief's Report:** Copy on file.

While Chief Moritz is on vacation, Deputy Chief Hartman will be in command & will not be scheduled for runs. He will maintain office hours.

Don Hoeft made the motion, second by Jack Willard, to apply for a SAFER Grant (Staffing for Adequate Fire and Emergency Response) prior to the September 17, 2010, deadline, and to commit to the requirements of the grant application. Our staffing increase would be 50 hours per week, shared between two (2) employees. All voted yes. Motion carried.

**Fiscal Officer's Report:**

- The August financial reports were reviewed and signed.
- Receipts for August totaled \$380,455.40.
- Expenses for August in the amount of \$234,268.02 were presented for payment. Jack Willard made the motion, second by Scott Everhardt, to pay the bills. All voted yes. Motion carried.
- Great Lakes Billing receipts for the month of August are not available.

Scott Everhardt made the motion, second by Darryl Bittner, to approve the following supplemental appropriation adjustments:

(-) \$68,000.00 from 1000-760-750 "Motor Vehicles"

- + \$68,000.00 into 1000-820-820 "Principal, Loans"
  - (-) \$21,000.00 from 1000-760-720 "Buildings"
  - + \$21,000.00 into 1000-820-820 "Principal, Loans"
  - (-) \$1,000.00 from 1000-110-312 "Auditing Fees"
  - + \$, 1000.00 into 1000-110-314 "Tax Collection Fees"
- All voted yes. Motion carried.

**Trustee Business and Reports:**

The Ottawa County budget Commission has projected our tax rates for fiscal year 2011 to be \$108,000.00 less than for fiscal year 2010.

**#2010-05 Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor**

Mr. Scott Everhardt moved **the adoption of the following Resolution:**

RESOLVED, By The Board of Trustees of Allen-Clay Joint Fire District, Ottawa County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1<sup>st</sup>, 2011: and

WHEREAS, The Budget Commission of Ottawa County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Allen-Clay Joint Fire District, Ottawa County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Fire District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

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SCHEDULE A  
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATE

FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount To Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate To Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund		\$722,600.00		5.00
<b>Total</b>		<b>\$722,600.00</b>		<b>5.00</b>

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FUND

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
Current expense levy authorized by voters on 11/3/09 for a continuing period of time	5.00	\$722,600.00

And be it further

RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Don Hoeft seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

<u>Scott Everhardt</u>	<u>yes</u>
<u>Don Hoeft</u>	<u>yes</u>
<u>Darryl Bittner</u>	<u>yes</u>
<u>Jack Willard</u>	<u>yes</u>

Adopted this 9th day of September, 2010

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Assistant Fiscal Officer of the Board of Fire District Trustees of  
Allen-Clay Joint Fire District, Ottawa County, Ohio

RESOLUTION #2010-06  
ADOPTION of a PLAN under the PROGRAM by ELIGIBLE EMPLOYER  
This Resolution had been approved as to form by the Ohio Attorney General

A RESOLUTION adopting a Plan under the Ohio Public Employees Deferred Compensation Program administered by the Ohio Public Employees Deferred Compensation Board for participation by "eligible employees" of the Allen-Clay Joint Fire District.

WHEREAS, Ohio Revised Code Section 148 (the "Enabling Statute") creates the Ohio Public Employees Deferred Compensation Board (the "Board") and establishes the Ohio Public Employees Deferred Compensation Program (the "Program") (A copy of the uniform Plan Document for the Program has been provided to the appropriate officer(s) of the Allen-Clay Joint Fire District.); and

WHEREAS, the Allen-Clay Joint Fire District is an employer of "Eligible Employee(s)" (as defined by Ohio Revised Code Section 148.01(A)(1), and thereby may adopt a Plan under the Program; and

WHEREAS, the Allen-Clay Joint Fire District desires to or is required to adopt a Plan under the Program for participation by "eligible employees".

NOW THEREFORE, the Governing Body of the Allen-Clay Joint Fire District hereby resolves as follows:

The Allen-Clay Joint Fire District hereby adopts a Plan under the Program and shall properly contract with any Eligible Employee who desires to participate in the Plan. The Allen-Clay Joint Fire District's Plan shall be the uniform Plan as promulgated by and as amended from time to time by the Board.

The Board is hereby authorized to administer the Plan under the Program, and to do all things necessary or proper for the administration of the Plan, consistent with the Enabling Statutes and all the Rules and Regulations promulgated by the Board, whether by the Ohio Administrative Code or otherwise, and consistent with the Adoption Agreement executed by the Allen-Clay Joint Fire District.

The Assistant Fiscal Officer (title of individual who will be the Responsible Official for the plan) is hereby appointed the Responsible Official and is authorized and directed by the Governing Body to execute the Adoption Agreement.

Consistent with the Adoption Agreement and the Rules and Regulations promulgated by the Board, the proper officials, officers, employees, and agents of the Allen-Clay Joint Fire District are authorized to provide the Board with any information it may properly require for the administration of the Plan under the Program.

Adopted at a meeting of the Governing Body on the date written below, and duly executed.

September 9, 2010  
Date of Resolution

Scott R. Everhardt  
Member of Governing Body Signature

September 9, 2010  
Date

Chairman - Trustee  
Title or Position

Bruce R. Moritz  
Witness

September 9, 2010  
Date

Scott Everhardt reported that Mark Mulligan, Prosecuting Attorney, advised us via letter that we cannot do a "design build" one-stop shopping building for district headquarters. We have to go through the traditional steps of using an architect, getting bids on the plans, and contracting out phases per usual accepted building requirements.

Scott Everhardt reported that health insurance rates and companies are being researched in an effort to obtain the best rates & coverage.

Scott Everhardt reported that he received a letter soliciting a part-time clerical position. No position is available at this time. It will be kept on file for six months.

With no further business before the Board, Darryl Bittner made the motion to adjourn the meeting, second by Don Hoeft. All voted yes. Meeting adjourned at 7:53 pm.

Respectfully submitted,

\_\_\_\_\_, Chairman

Sonia Eischen, Assistant Fiscal Officer