

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on October 14, 2010

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance and called the roll.

Attendance:

Trustees: Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fire Chiefs:** Bruce Moritz, Dennis Hartman **Fiscal Officers:** Don Murray, Sonia Eischen **Others:** Andrew Colyer, Randy Miller, Mike Swisher, Keith Snider, Lowell Hartman

Approval of Previous Minutes: Minutes from the meeting held September 9, 2010 were read. Darryl Bittner made the motion, second by Jack Willard to approve minutes as amended. Motion carried.

Public Concerns (by order of signatures):

Keith Snider, Station #1, reported that last week equipment was taken to Blackberry Nursery School for education purposes.

Keith Snider provided a letter outlining the procedures that would be followed relating to the sale and serving of alcohol at the Feather Party on November 13, 2010.

Randy Miller reported that Station #3 Women's auxiliary will be having a dinner on Saturday. A limited amount of beer will be served and procedures will be followed.

Mike Swisher, Station #2, reported that bingo is in session again on the 1st Saturday of each month.

Mike Swisher reported on a project that Kyle Kovac performed for his eagle scout project. Thanks were extended from Chief Swisher and from the Board.

Fire Chief's Report: Copy on file

Chief Moritz administered the swearing-in oath to Andrew Colyer as a volunteer firefighter/EMT at Station #3. Welcome, Gentlemen.

Don Hoeft made the motion, second by Jack Willard, **to approve up to \$6000.00 for purchase of a CyberTech Myracle Recording System & Application Software to support 3-channels of analog recording, i.e. a radio recorder.** All voted yes. Motion carried.

Deputy Chief's Report: Copy on file.

Chief Hartman distributed a draft Request for Qualifications packet for architectural design of a new building. Explanations and discussions occurred. Information will be requested from the Attorney General's Office. Denny will sent the draft to Mark Mulligan for his review and opinion.

Fiscal Officer's Report:

- The September financial reports were reviewed and signed.
- An audit review of 3rd quarter business occurred.
- Receipts for September totaled \$114,021.08
- Expenses for September in the amount of \$125,444.04 were presented for payment. Scott Everhardt made the motion, second by Jack Willard, to pay the bills. All voted yes. Motion carried.

- Great Lakes Billing receipts for the month of August = \$20,589.38.
- Great Lakes Billing receipts for the month of September = \$22,808.12; YTD = \$165,613.88.

Trustee Business and Reports:

The Benton Township Fire & EMS Services Contract is up for renewal at the end of this year. Discussions will be initiated with the Benton Township Trustees.

At 8:48, **Scott Everhardt made the motion**, second by Don Hoeft, **to enter executive session** to discuss health insurance rates and employee benefits. All voted yes. Motion carried. They returned to regular session at 9:13.

Jack Willard made the motion, second by Darryl Bittner, **to switch to United Health Care HAS 1500/100% 2L-M as our health care provider for the calendar year 2011, effective November 1, 2010** for a savings over our current plan. All voted yes. Motion carried.

With no further business before the Board, Darryl Bittner made the motion to adjourn the meeting, second by Scott Everhardt All voted yes. Meeting adjourned at 9:15 pm.

Respectfully submitted,

_____, Chairman

Sonia Eischen, Assistant Fiscal Officer