

Minutes of **Allen-Clay Joint Fire District Trustees** Meeting  
Held on September 10, 2009

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance and called the roll.

**Attendance:**

**Trustees:** Darryl Bittner, Scott Everhardt, Lee Yackee, Sharon Wachter, **Fire Chiefs:** Bruce Moritz, Dennis Hartman, **Fiscal Officers:** Don Murray, Sonia Eischen **Others:** Mike Swisher, Randy Miller, Lowell Hartman, Karen Ripma, Doug Novotny, Keith Snider

**Approval of Previous Minutes:** Minutes from the meeting held August 13, 2009 were read. Darryl Bittner made the motion, second by Scott Everhardt to approve minutes as read. Motion carried.

**Public Concerns ( by order of signatures):** Mike Swisher reported that Station #2 bingo will start the first Saturday in October and run through May.

Randy Miller stated that Station #3 anticipates having their painting project completed next month.

Keith Snider reminded everyone that the letter for the feather party has been sent.

Keith Snider reported that Station #1 contracted with Mike Swisher to make cabinets for the work room.

Karen Ripma, Great Lakes Billing, provided a summary of our account history, explained the reports available, and discussed upcoming legal issues and requirements.

**Fire Chief's Report:** Copy on file.

Chief Moritz presented a draft information sheet to use as a mailing to residents explaining the need for a replacement levy and the cost saving efforts that the district is pursuing. Scott Everhardt suggested that we need to present a more detailed receipts vs expenses information, for example: did operating expenses go up? by what percentage? Other suggestions were discussed.

As part of the cost savings measures, **Sharon Wachter made the motion**, second by Scott Everhardt, to **freeze the wages of every employee of the district through December 31, 2010**. All voted yes. Motion carried.

**Darryl Bittner made the motion**, second by Sharon Wachter, to **approve hiring Ashley Smith as a Volunteer Firefighter/EMT at Station #1 and Taylor Schneider as a Volunteer Firefighter/EMT at Station #3** pending successful completion of hiring requirements. All voted yes. Motion carried.

We received a thank you note from Jack Willard for the fruit basket. He is recovering nicely.

**Deputy Chief's Report:** Copy on file.

**Scott Everhardt made the motion**, second by Lee Yackee, to **accept the resignation of Dr. de Saint Victor as Medical Director** and to send him a thank you note with a gift card of \$100.00 in appreciation of his service to us at no cost. All voted yes. Motion carried.

**Darryl Bittner made the motion**, second by Lee Yackee, to **contract with Premier Health Care Services, Inc. to secure Dr. David Miramontes as Medical Director for the Allen-Clay Joint Fire District** at a cost of \$3,000.00 per year, effective October 1, 2009 through September 30, 2010. All voted yes. Motion carried.

**Fiscal Officer's Report:**

- The August financial statement was reviewed & signed.
- Great Lakes Billing receipts for July = \$26,935.24.
- We received the final audit report from the years 2007/2008.

**Trustee Business & Reports:**

**#2009-07 A RESOLUTION TO AMEND RESOLUTION #2009-05, dated July 30, 2009**

Mr. Lee Yackee made the motion to adopt the following Resolution:

WHEREAS, **#2009-05 Resolution Declaring It Necessary to Levy a Tax in Excess of the Ten Mill Limitation** was passed by the Board of Trustees of Allen-Clay Joint Fire District in special session on July 30, 2009, and

WHEREAS, the “commencing in (date) 2010” and the “first due in calendar year (date) 2010” cannot be the same, and

WHEREAS, legal council was consulted as to the best method to resolve the conflict in dates, now therefore be it

RESOLVED, That the Board of Trustees of Allen-Clay Joint Fire District hereby amend Resolution #2009-05 to read in part, **commencing in 2009, first due in calendar year 2010**, and be it

RESOLVED, That the Fiscal Officer of this Board of Fire District Trustees be and (s)he is hereby directed to certify a copy of this Resolution to the Board of Elections, Ottawa County, Ohio.

Mr. Darryl Bittner seconded the Motion and the roll being called upon its adoption the vote resulted as follows:

- Mr. Scott Everhardt , yes
- Ms. Sharon Wachter , yes
- Mr. Darryl Bittner , yes
- Mr. Lee Yackee , yes

Adopted the 10th day of September, 2009

\_\_\_\_\_  
 Sonia Eischen, Assistant Fiscal Officer  
 Allen-Clay Joint Fire District, Ottawa County, Ohio

**#2009-08 Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor**

Mr. Scott Everhardt moved **the adoption of the following Resolution:**

RESOLVED, By The Board of Trustees of Allen-Clay Joint Fire District, Ottawa County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1<sup>st</sup>, 2010: and

WHEREAS, The Budget Commission of Ottawa County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Allen-Clay Joint Fire District, Ottawa County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Fire District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A  
 SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR’S ESTIMATED TAX RATE

FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount To Be Derived From Levies Outside 10 M. Limitation	County Auditor’s Estimate of Tax Rate To Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV

General Fund	\$830,530.00	5.00
<b>Total</b>	<b>\$830,530.00</b>	<b>5.00</b>

FUND  
SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
Current expense levy authorized by voters on 11/3/09 for a continuing period of time <b>*PENDING VOTER APPROVAL*</b>	5.00	\$830,530.00

And be it further

RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Ms. Sharon Wachter seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

<u>Scott Everhardt</u>	<u>yes</u>
<u>Lee Yackee</u>	<u>yes</u>
<u>Darryl Bittner</u>	<u>yes</u>
<u>Sharon Wachter</u>	<u>yes</u>

Adopted this 10th day of September, 2009

\_\_\_\_\_  
Fiscal Officer of the Board of Fire District Trustees of  
Allen-Clay Joint Fire District, Ottawa County, Ohio

**Bills Presented for Payment:** Bills from August, totaling \$59,375.93 were presented for payment. Scott Everhardt made the motion, second by Sharon Wachter, to approve payment of bills. Motion carried.

Sharon Wachter made the motion, second by Scott Everhardt, to adjourn. Meeting adjourned at 8:45 p.m.

Respectfully Submitted,

\_\_\_\_\_, Chairman

Sonia Eischen, Assistant Clerk