

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**  
Held on December 10, 2009

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance & called the roll.

**Attendance:**

**Trustees:** Darryl Bittner, Don Hoeft, Jack Willard, Scott Everhardt **Fire Chiefs:** Bruce Moritz, Dennis Hartman  
**Fiscal Officers:** Don Murray, Sonia Eischen, **Others:** Randy Miller, Lowell Hartman, Mark Stahl, Keith Snider, Mike Swisher,

**Approval of Previous Minutes** Minutes from the meeting held November 12, 2009 were read. Don Hoeft made the motion, second by Darryl Bittner, to approve minutes as read. Motion carried.

**Public Concerns ( by order of signatures):**

Chief Randy Miller reported that Station #3 held two work sessions to prepare trucks for winter and to prepare the meeting room for the spouses' appreciation dinner, which was a success.

Chief Keith Snider reported that the radio room is being remodeled at Station #1. Mike Swisher is making cabinets and Tony Wiciak is doing some construction/carpentry changes. The social association is paying for the remodeling.

Chief Mike Swisher reported that Station #2 will be holding their Christmas party at the end of the month. Alcohol will be on a byob basis.

**Fire Chief's Report:** Copy on file.

Chief Moritz read a letter of resignation from Michael Kersten, who is working out-of-state. A motion and second was made to accept the resignation. All voted yes. Motion carried.

Jack Willard made the motion, second by Scott Everhardt, **to approve hiring Kenneth Szych and Joshua Racz as volunteer firefighter/EMTs at Station #1** pending successful completion of hiring requirements. All voted yes. Motion carried.

**Deputy Chief's Report:** Copy on file.

Mike Best has met the credentials to be a Medic 21 employee and has requested to be put on the roster. This will be done on the recommendation of the chiefs.

**Fiscal Officer's Report:**

- The November financial statement was reviewed and signed.
- Great Lakes Billing receipts for October = \$13,995.25.
- Great Lakes Billing receipts for November = \$20,402.77. YTD = \$194,986.42
- **The Volunteer Fire Fighters' Dependents Fund, 2010 Certificate of Annual Election of Board Members, was discussed and completed. Jack Willard and Darryl Bittner were elected as Board Member representatives.** Mike Swisher and Randy Miller are the fire department representatives. Dennis Hartman is the representative appointed by other Board members. Darryl Bittner was elected to serve as chairman. Dennis Hartman was elected to serve as secretary. Copy on file. **Jack Willard made the motion to accept the Volunteer Fire Fighters' Dependents Fund Board as identified. Don Hoeft seconded. All voted yes. Motion carried.**
- The Reorganization meeting for 2010 will be December 31, 2009 at 1100.
- The IRS has sent a letter responding to our inquiries about late fees and payment periods. Their letter contains numerous errors in dates and facts. Don will send them another letter
- The Board of Trustees and the Fiscal Officers have been added to the roster of the Northwest Ohio Volunteer Fireman's Association Charity Fund.

Due to an oversight, the November house payment is late. Don Murray, Fiscal Officer, stated that he would pay the late fee personally. Darryl Bittner made the motion, second by Scott Everhardt, to waive the late fee from Don Murray for the November National Bank of Oak Harbor payment and to pay it from district resources. All voted yes. Motion carried.

Don Hoeft made the motion, second by Darryl Bittner, to approve the following supplemental appropriation adjustment:

- (-) \$3,000.00 from 1000-910-910 Transfers Out
- + \$3,000.00 into 1000-110-319 Other-Professional & Technical Services

**Fire Board Trustees' Business & Reports:**

As agreed to at the September meeting, there will be no wage increases for the calendar year 2010.

**Fire Chief & Deputy Chief Merit bonuses: Scott Everhardt made the motion, second by Jack Willard, to award a merit bonus of \$1200.00 to the Fire Chief and \$1,000.00 to the Deputy Chief to be included in the next pay in December. The bonus amounts are unchanged from last year. All voted yes. Motion carried.**

Bills from November, totaling \$64,148.09, were presented for payment. Scott Everhardt made the motion, second by Jack Willard, to approve payment of bills. Motion carried.

Don Hoeft made the motion, second by Jack Willard, to adjourn. Meeting adjourned at 7:43 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant Fiscal Officer

\_\_\_\_\_, Chairman