

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**  
Held on April 9, 2009

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance and called the roll.

**Attendance:**

**Trustees:** Darryl Bittner, Scott Everhardt, Don Hoefl, Jack Willard **Fire Chiefs:** Bruce Moritz, **Fiscal Officers:** Don Murray, Sonia Eischen **Others:** Mike Benadum, Austin Benadum, Julie Cameron, Jenee Beilstein, Michael Beilstein, Kassie Bahs, Gavin Benadum, Tim Davies, Jr. Bob Hayes, Jr., Mark Stahl, Paula Benadum, Rob Cashen, Randy Miller, Tim Musolf, Doug Novotney, Nicole Gilmore-Ray, Mike Swisher,  
**Excused:** Dennis Hartman

**Approval of Previous Minutes:** Minutes from the meeting held March 12, 2009 were read. Darryl Bittner made the motion, second by Scott Everhardt to approve minutes as amended. Motion carried.

**Public Concerns ( by order of signatures):** Mark Stahl reminded the Board that they are all invited to the Spring Banquet at Station #1 on April 25<sup>th</sup>.

Randy Miller stated that Station #3 has four applicants for the Captain's position opened due to Mike Benadum's promotion. Interviews are scheduled.

**Fire Chief's Report:** Copy on file.

Chief Moritz welcomed Tim Davies, Jr. and Bob Hayes, Jr. as new members and performed the swearing-in ceremony.

Chief Moritz called Mike Benadum forward and swore him in as the new Assistant Battalion Chief at Station #3. Congratulations to all three.

Don Hoefl made the motion, second by Jack Willard to approve \$10,000.00 to WOJO's to replace the furnace at Station #3 with a Trane 120,000 btu forced air furnace w a 5-ton air conditioner. Station #3 social association will pay the remaining \$1500.00 for a total purchase price of \$11,500.00. All voted yes. Motion carried.

Don Hoefl made the motion, second by Scott Everhardt, to approve \$10,000.00 to purchase 20 replacement pagers from Bender Communications. All voted yes. Motion carried.

The trustees accepted the resignation of Tammy Orth from Station #1 as a volunteer firefighter/EMT.

**Deputy Chief's Report:** Copy on file.

**Fiscal Officer's Report:**

- The March financial statement was reviewed & signed.
- An audit review of 1<sup>st</sup> quarter business was conducted.
- The 1<sup>st</sup> half property tax settlement has been received.
- Great Lakes Billing receipts in March = \$17,988.88. YTD = \$54,468.28.
- New signature cards from First Federal Bank were signed.

Darryl Bittner made the motion, second by Scott Everhardt, to approve moving \$200,000.00 from the premium money market account into the checking account to take advantage of a better interest rate in the checking account. All voted yes. Motion carried.

The state examiner has requested a clarification of the wages paid to the fiscal officer in December 2007 and for the 1<sup>st</sup> three months of 2008.

1. The new fiscal officer was hired on December 13, 2007, yet was paid for the entire month of December. **Clarification:** Since this is a salaried position paid monthly, and since the new fiscal officer would be working and training with the current (at that time) fiscal officer, it was the intent and the desire of the trustees to pay both fiscal officers for the entire month of December.
2. The new fiscal officer was paid the rate of \$720.00 per month for December 2007 and January, February, March of 2008. The minutes reflect that his salary would be 680.00 per month for that

time period due to a probationary status, then increase to \$720.00 per month. **Clarification:** Although there was discussion regarding a salary difference for a probationary period, the successful candidate for the fiscal officer position came with prior experience on the state uniform accounting network (UAN) system. He successfully negotiated his salary with the trustees to reflect this experience. It was the intent of the trustees to approve the full salary of \$720.00 per month from the date of hire. The salary was paid correctly. The minutes erroneously did not reflect this decision.

**Trustee Business/Reports:** Darryl Bittner passed along a compliment he heard about the training trailer (the burn trailer) that the district has.

**Bills Presented for Payment:**

Bills from March, totaling \$101,895.18, were presented for payment. Jack Willard made the motion, second by Scott Everhardt, to approve payment of bills. Motion carried.

Darryl Bittner made the motion, second by Jack Willard, to adjourn. Meeting adjourned at 7:48 p.m.

Respectfully Submitted,

\_\_\_\_\_, Chairman

Sonia Eischen, Assistant Clerk