

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on June 12, 2008

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance & called the roll.

Attendance:

Trustees: Darryl Bittner, Don Hoeft, Jack Willard, Scott Everhardt **Fire Chiefs:** Bruce Moritz, Dennis Hartman
Fiscal Officers: Don Murray, Sonia Eischen, **Others:** Lowell Hartman, Mark Stahl, Norman Maix, Chris Sheldon, Gaylord Sheldon, Keith Snider, Dave Fryman

Approval of Previous Minutes Minutes from the meeting held May 8, 2008 were read. Darryl Bittner made the motion, second by Don Hoeft, to approve minutes as amended. Motion carried.

Public Concerns (by order of signatures):

Fire Chief's Report: Copy on file.

Chief Moritz swore in Norman Maix as a Volunteer Firefighter/EMT at Station #1. Welcome.

Scott Everhardt made the motion, second by Jack Willard, to hire Richard Hamrick and Dennis Williams as Volunteer Firefighter/EMTs pending successful completion of hiring requirements. Richard will be a member at Station #2 and Dennis will be a member at Station #3. All voted yes. Motion carried.

Battalion Chief Gaylord Sheldon has announced his intention to retire at the end of the year. Chief Moritz recommended that the selection process for his replacement begin in September and that a replacement be hired by November. This would allow for a turnover while Chief Sheldon is still in place.

Deputy Chief's Report: Copy on file.

The Board approved Tammy Pearson, a Station #1 Firefighter/Paramedic, as an on shift employee with Medic 21.

Fiscal Officer's Report:

- The May financial statement was reviewed and signed.
- Great Lakes Billing received year-to-date = \$80,337.90.
- Supplemental Appropriation Adjustment:
Don Hoeft made the motion, second by Darryl Bittner, to approve the following supplemental appropriation adjustment:
(-) \$28,800.00 from 1000-910-910 Transfers out
+ \$28,800.00 into 1000-110-220 BWC payments

Fire Board Trustees' Business & Reports:

Station #1 Roof: Scott Everhardt discussed estimates for the Station #1/Allen Township Hall roof replacement. Don Hoeft made the motion, second by Jack Willard, to approve up to \$5000.00 to Ace Construction for the Fire District portion of the roof replacement at Station #1/Allen Township Hall. All voted yes. Motion carried.

Dennis Hartman discussed information he received from our insurance carrier regarding the liquor liability portion of our insurance coverage. Keith Snider stated that the Station #1 Association is still unclear as to the direction they should take in regard to alcohol at the annual feather party. They requested more information.

At 8:20 p.m., Scott Everhardt made the motion, second by Jack Willard, to enter executive session to discuss employment issues. All voted yes. Motion carried. They returned to regular session at 8:50 p.m. The Board President and the Fiscal Officer will contact Mark Mulligan for legal guidance on retirement fund programs.

Bills Presented for Payment:

Bills from May, totaling \$130,456.27, were presented for payment. Scott Everhardt made the motion, second by Jack Willard, to approve payment of bills. Motion carried.

Darryl Bittner made the motion, second by Don Hoeft, to adjourn. Meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant Clerk

_____, Chairman