

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on July 10, 2008

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance & called the roll.

Attendance:

Trustees: Darryl Bittner, Don Hoeft, Jack Willard, Scott Everhardt **Fire Chiefs:** Bruce Moritz, Dennis Hartman
Fiscal Officers: Don Murray, Sonia Eischen, **Others:** Lowell Hartman, Keith Snider, Darlene Kimball, Rob Cashen, Chris Sheldon, Gaylord Sheldon, Bill Poiry, Keith Henninger, Jeff Herman, Mike Swisher, Dave Fryman

Approval of Previous Minutes Minutes from the meeting held June 12, 2008 were read. Darryl Bittner made the motion, second by Don Hoeft, to approve minutes as amended. Motion carried.

Public Concerns (by order of signatures): Darlene Kimball, VFIS Representative, discussed our insurance coverage. The bond limit on the Assistant Fiscal Officer was increased to match that of the Fiscal Officer, i.e. to \$150,000. 00.

Mike Swisher reported that Richard Hamrick has withdrawn his application to be a Volunteer Firefighter/EMT at Station #2 due to work requirements.

Keith Snider presented a proposal entitled Joint Association Recommended Guidelines for Fundraisers. A joint committee was formed from association members at Station #1 and Station #3 to develop these recommendations. They were presented to the Board for discussion. The Board appreciated the effort and suggested that the committee get together again to expand the guidelines to address alcohol served at any association function, not just fundraisers. Keith agreed.

Fire Chief's Report: Copy on file.

Deputy Chief's Report: Copy on file.

The Board approved Andy Klinger, Station #3 Volunteer Fire Fighter/EMT, as an on shift employee with Medic 21.

Based on the recommendation of the Chiefs, Scott Everhardt made the motion, second by Jack Willard, to approve dismissing Patricia Couter, a probationary member at Station #3, for failure to comply with the requirements of a probationary member. All voted yes. Motion carried.

Fiscal Officer's Report:

- The June financial statement was reviewed and signed.
- An audit of 2nd quarter business was conducted.
- The Fiscal officer will be attending training at the OTA Summer Conference in Cincinnati.

Fire Board Trustees' Business & Reports:

Station #1 Gutters, etc.: Scott Everhardt discussed the estimate for the Station #1 gutters, caps, and downspouts replacement. **Don Hoeft made the motion**, second by Darryl Bittner, **to approve up to \$4500.00** to Ace Construction **for gutters, caps, and downspouts replacement at Station #1.** All voted yes. Motion carried.

Scott Everhardt reported that the MD7/Alltel representative called to say that they would be contracting with a private citizen to construct a communications tower.

At 8:41, Scott Everhardt made the motion, second by Don Hoeft, to enter executive session to discuss employee attendance requirements and compliance. All voted yes. They returned to regular session at 9:06 p.m. For the record, letters will be sent to those members in noncompliance of attendance requirements.

Scott Everhardt reported that he and Don Murray spoke with Mark Mulligan, Prosecutor, for guidance on retirement fund programs. Mr. Mulligan is researching the issue and will keep us informed.

Bills Presented for Payment:

Bills from June, totaling \$79,326.49, were presented for payment. Scott Everhardt made the motion, second by Jack Willard, to approve payment of bills. Motion carried.

Jack Willard made the motion, second by Don Hoeft, to adjourn. Meeting adjourned at 9:08 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant Clerk

_____, Chairman