

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on September 13, 2007

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance & called the roll.

Attendance: Betsy Slotnick, Scott Everhardt, Don Hoeft, Jack Willard **Fire Chiefs:** Dennis Hartman, Bruce Moritz, **Fiscal Officer:** Sonia Eischen **Others:** Chris Sheldon, Gaylord Sheldon, Lowell Hartman, Mike Swisher, Mark Stahl

Approval of Previous Minutes: Minutes from the meeting held August 16, 2007 were read. Don Hoeft made the motion, second by Jack Willard, to approve minutes as read. Motion carried.

Public Concerns: **Chris Sheldon** reported that fire prevention activities are starting the end of September, running through October. **Gaylord Sheldon** reported that Marsha Lee & Chris Sheldon will educate approximately 500 children as part of the activities. In addition, the street fair to be held this weekend will promote fire prevention. Station #3 personnel are heavily involved in this and in other community service.

Lowell Hartman reported that Station #1 will be starting their calendar drive next Wednesday. Be prepared.

Mark Stahl reported that Station #1's Social Association purchased and donated a Garmin GPS unit and an electric smoke ejector.

Fire Chief's Report: Copy on file.

Scott Everhardt praised the district chief's trainers, and personnel for their participation in completing NIMS training. He was at a meeting in Washington, D.C. last week, and many trustees were unaware of NIMS or of the pre-requisite to receive grants.

Deputy Chief's Report: Copy on file.

Based on a review of the finances, the bid from North Point for construction of a Roof Simulator (\$6,955.00) and renovations to the Fire Trailer (\$7,701.00) is accepted. These are budgeted items.

The furnace for Station #1 needs replacement. This is a priority item. Estimates will be obtained. **Scott Everhardt made the motion**, second by Betsy Slotnick, **to approve up to \$6000.00 for purchase and installation of a boiler furnace at Station #1.** This is an emergency expenditure. All voted yes. Motion carried.

Fiscal Officer's Report:

- The August financial statement was reviewed and signed.
- We received the signed Fire & EMS Contract from the Benton Township Trustees..
- We received \$5000.00, an equipment reimbursement grant, from the Ohio Department of Public Safety for the EMS Stryker cot.
- Great Lakes Billing was audited by the state for the year ended 12/31/2006. We received a copy of their audit summary. All appears to be in order.
- Supplemental Appropriation Adjustment to pay the BWC 3rd party administrator fee.
 - (-) \$4500.00 from 1000-910-910 General Fund "transfers out"
 - + \$4500.00 into 1000-110-319 into General Fund "professional & technical services"

Fire Board Trustees' Business & Reports:

#07-05 Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor

Scott Everhardt moved the adoption of the following Resolution:

RESOLVED, By The Board of Trustees of Allen-Clay Joint Fire District, Ottawa County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2008 and

WHEREAS, The Budget Commission of Ottawa County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Allen-Clay Joint Fire District, Ottawa County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Fire District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATE

FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount To Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate To Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund		\$568,100.00		5.00
Total		\$568,100.00		5.00

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
Current expense levy authorized by voters on 3/7/00 for a continuing period of time	5.00	\$568,100.00

And be it further

RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Jack Willard seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

<u>Scott Everhardt</u>	yes
<u>Jack Willard</u>	yes
<u>Don Hoelt</u>	yes
<u>Jack Willard</u>	yes

Adopted this 13th day of September, 2007

Fiscal Officer of the Board of Trustees of
Allen-Clay Joint Fire District, Ottawa County, Ohio

Scott Everhardt reported that estimates for replacing the roof on Station #1 will be obtained.

At 7:50, the trustees entered executive session to discuss personnel issues. They returned to regular session at 8:00. **Scott Everhardt made the motion**, second by Jack Willard, **that**, based on talking to Bill Nissen tomorrow, **if Bill cannot return to work with a full medical release by November 1, an ad will be placed immediately seeking letters of interest by the October 11th meeting, whereby a new fiscal officer will be hired at the November 8th meeting.** All voted yes. Motion carried.

Bills Presented for Payment:

Bills from August, totaling \$49,007.81, were presented for payment. Don Hoeft made the motion, second by Betsy Slotnick, to approve payment of bills. Motion carried.

Jack Willard made the motion, second Betsy Slotnick, to adjourn. Meeting adjourned at 8:02 p.m.

Respectfully Submitted,

_____, Chairman

Sonia Eischen, Fiscal Officer