

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on November 8, 2007

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance & called the roll.

Attendance: Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fire Chiefs:** Dennis Hartman, Bruce Moritz, **Fiscal Officer:** Sonia Eischen **Others:** Tim Musolf, Randy Miller, Mark Stahl, Mike Beilstein, Lowell Hartman, Don Murray

Approval of Previous Minutes: Minutes from the meeting held October 11, 2007 were read Darryl Bittner made the motion, second by Jack Willard, to approve minutes as read. Motion carried.

Public Concerns: None

Fire Chief's Report: Copy on file.

Deputy Chief's Report: Copy on file.

Fiscal Officer's Report:

- The October financial statement was reviewed and signed.
- Great Lakes Billing received in September = \$18,774.38; Received in October = \$13,549.48; YTD October \$159,552.82.
- Scott Everhardt & I met with the State Examiner to discuss the draft audit report for the years 2005 & 2006. We had an extremely successful audit due to the diligence of all, especially Bill and the Chiefs. There were no findings.
- Supplemental Appropriation Adjustment to pay retirement contributions & medical insurance increase:
 - (-) \$5500.00 from 1000-910-910 "Transfers out"
 - + \$5500.00 into 1000-110-211 "OPERS"
 - (-) \$3600.00 from 1000-910-910 "Transfers Out"
 - + \$3600.00 into "Medical/Hospitalization"

Fire Board Trustees' Business & Reports:

At 7:35, the trustees entered executive session to discuss the position of fiscal officer and personnel issues. They returned to regular session at 7:50 pm. Scott Everhardt announced that an offer would be made to an applicant. If the offer is accepted, the fiscal officer appointment will be made at the December 13th Board meeting.

Bills Presented for Payment:

Bills from October, totaling \$59,852.27, were presented for payment. Don Hoeft made the motion, second by Scott Everhardt, to approve payment of bills. Motion carried.

Jack Willard made the motion, second Darryl Bittner, to adjourn. Meeting adjourned at 7:52 p.m.

Respectfully Submitted,

_____, Chairman

Sonia Eischen, Fiscal Officer

