

Minutes of **Allen-Clay Joint Fire District Trustees** Meeting  
Held on May 10, 2007

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance & called the roll.

**Attendance:**

**Trustees:** Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fire Chiefs:** Bruce Moritz, Dennis Hartman  
**Fiscal Officer:** Sonia Eischen **Others:** Tom Rampe, Mike Swisher, Keith Snider, Gaylord Sheldon, Mark Stahl  
**Excused:** Bill Nissen

**Approval of Previous Minutes** Minutes from the meeting held April 12, 2007 were read. Darryl Bittner made the motion, second by Don Hoeft, to approve minutes as read. Motion carried

**Public Concerns:** **Tom Rampe**, from Insurance Services Office (ISO), explained their survey process and services. They do public protection grading by analyzing fire suppression capabilities. ISO was last in the area in 1994, before we became a fire district.

**Gaylord Sheldon** reported that Royce Buehler is retiring after 35 years of service at Station #3 effective April 27, 2007.

**Fire Chief's Report:** Copy on file.

**Deputy Chief's Report:** Copy on file.

**Fiscal Officer's Report:**

- The April financial report was reviewed & signed.
- April receipts totaled \$52,807.40.
- Great Lakes Billing receipts from March, = \$17,433.47
- Great Lakes Billing receipts from April, = \$19,783.02
- The BWC fee for payroll year 2006 = \$42,683.73 compared to \$47,843.59 for payroll year 2005.
- We received a "Thank-You" letter from Luther Home of Mercy for our gift in memory of Matthew Knierim.
- The biannual audit will begin around the 1<sup>st</sup> week in June.

**Fire Board Trustees' Business & Reports:**

The Benton Township Fire/EMS contract is due for renewal at the end of the year. The Board will begin discussing a draft contract in the near future.

At 9:00 the Board entered executive session to discuss personnel matters. They returned to regular session at 9:05.

**Bills Presented for Payment:**

Bills from April, totaling \$61,736.74, were presented for payment. Don Hoeft made the motion, second by Darryl Bittner, to approve payment of bills. Motion carried.

**The next meeting** will be on June 14, 2007 at 7:00 p.m. at the Office of the Trustees.

Jack Willard made the motion, second by Darryl Bittner, to adjourn. Meeting adjourned at 9:07 p.m.

Respectfully Submitted,

Sonia Eischen, Fiscal Officer

\_\_\_\_\_, Chairman

