

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on January 11, 2007

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt called the roll.

Attendance:

Trustees: Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fire Chiefs:** Bruce Moritz , Dennis Hartman
Fiscal Officers: Sonia Eischen **Excused:** Bill Nissen **Others:** Mike Swisher, Mark Stahl, Doug Novotney, Keith Snider, Tim Tank, Gaylord Sheldon, Chris Sheldon

Approval of Previous Minutes Minutes from the meeting held December 14, 2006 were read. Don Hoeft moved, second by Jack Willard to approve minutes as amended. Motion carried. Minutes from the Reorganization meeting were read. Scott made the motion, second by Darryl Bittner, to approve minutes as read. Motion carried.

Public Concerns (by order of signatures): Mark Stahl questioned whether the fiscal officer's position would be posted if a permanent change was necessary. Answer: yes.

Fire Chief's Report: Copy on file.

Don Hoeft made the motion, second by Jack Willard, **to approve James McGaha and Anthony Sopko as Volunteer Firefighters at Station #3** pending successful completion of hiring requirements.

Permission was granted for Chief Moritz and Chief Hartman to attend the Chiefs Winter Symposium in Columbus, Ohio on February 20th and 21st. Battalion chiefs of each respective station will be in charge during their absence. Mike Benadum will oversee the medics.

Scott Everhardt requested a new 5-year plan. The last plan was developed in 2002.

Deputy Chief's Report: Copy on file.

Fiscal Officer's Report:

- The December financial statement was reviewed & signed.
- A 4th quarter and end-of-year audit was conducted.
- The *Certificate of the Total Amount from All Sources Available for Expenditures, and Balances* (i.e. the budget) has been filed with the county budget commission.
- We received the *Amended Official Certificate of Estimated Resources* from the county budget commission.
Our budget for the year 2007 = \$1,404,768.33
- Based on the new tax valuations, the current assessed valuation of the Fire District is \$78,989,151.00
- The Annual Financial Report has been filed with the State Auditor.
- The public notice of the availability to view the Annual Financial Report has been sent to the *News Herald* for publication.
- W-2s have been mailed.
- The 5-year Memorandum of Agreement for Deposit of Public Funds was signed with First Federal Bank (January 2007 through December 2012).
- For the Record, for the month of January, I would like to donate the Fiscal Officer's salary to Bill Nissen and accept the Assistant Fiscal Officer's salary.

Fire Board Trustees' Business & Reports:

Scott Everhardt reported a conversation with Mark Mulligan, County Prosecutor. Mr. Mulligan has researched the potential oil/gas impediment on the Marie Schnabel property on SR 579. He reported that there is not a problem and that we can close on purchasing the property.

Other Business

#07-04 Annual Appropriations Resolution

At 8:00 p.m., the trustees entered executive session to discuss personnel attendance matters. They returned to regular session at 8:12 p.m.

It's time to renew the annual leases for each station with Allen Township, Clay Township, & the Village of Clay Center and to pay the \$1.00 lease fee to each political subdivision. Lease language will be developed for signatures at the next meeting.

Bills Presented for Payment:

Bills from December, totaling \$99,206.25, were presented for payment. Scott Everhardt made the motion, second by Jack Willard, to approve payment of bills. Motion carried.

The next meeting will be on February 8, 2007 at 7:00 p.m. at the Office of the Trustees. Jack Willard made the motion, second by Darryl Bittner, to adjourn. Meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant Clerk

_____, Chairman