

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**  
Held on February 8, 2007

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance & called the roll.

**Attendance:**

**Trustees:** Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fire Chiefs:** Bruce Moritz, Dennis Hartman  
**Fiscal Officers:** Sonia Eischen **Others:** Mike Benadum, Randy Miller, Mike Swisher, Doug Novotney, Gaylord Sheldon, Chris Sheldon, Tim Tank, James D. McGaha, Jr., Anthony J. Sopko, Mark Stahl **Excused:** Bill Nissen

**Approval of Previous Minutes** Minutes from the meeting held January 11, 2007 were read. Don Hoeft moved, second by Darryl Bittner to approve minutes as read. Motion carried

**Public Concerns ( by order of signatures):** Tim Tank, representing Battalion Chief Keith Snider, recommended Marc Pero as a Volunteer Firefighter/EMT at Station #1.

Tim Tank reported a leak in the boiler at Station #1.

Gaylord Sheldon reported that the annual appreciation dinner at Station #3 will be on February 28<sup>th</sup>. He extended an invitation to the Board to attend.

**Fire Chief's Report:** Copy on file.

Chief Moritz swore in new Volunteer Firefighters/EMTs James McGaha & Anthony Sopko.

**Darryl Bittner made the motion**, second by Jack Willard, **to approve Marc Pero as a Volunteer Fighter/EMT at Station #1** pending successful completion of hiring requirements. All voted yes. Motion carried.

Chief Moritz presented an excellent 2006 Year End Report..

**Deputy Chief's Report:** Copy on file.

**Fiscal Officer's Report:**

- The January financial report was reviewed & signed.
- January receipts totaled \$31,286.53.
- Great Lakes Billing receipts from January = \$19,593.20
- The \$1.00 each annual lease payments for Stations #1, #2, & #3 have been paid.

**Fire Board Trustees' Business & Reports:**

Scott Everhardt reported that he has been working with Marty Scheanwald to upgrade the district computers and software.

**Scott Everhardt made the motion**, second by Jack Willard, **to approve \$17034.98** for license fees, hardware & software upgrades and labor to Applied Computer concepts. All voted yes. Motion carried.

The August 9<sup>th</sup> meeting conflicts with the quarterly township meeting. We need to agree on an alternate date to meet in August.

**Scott Everhardt made the motion**, second by Don Hoeft, **to extend Sonia Eischen as Fiscal Officer, Bill Nissen as Assistant Fiscal Officer, and Chris Sheldon as backup Fiscal Officer** through July 2007.

**Bills Presented for Payment:**

Bills from December, totaling \$63,317.78, were presented for payment. Scott Everhardt made the motion, second by Jack Willard, to approve payment of bills. Motion carried.

**The next meeting** will be on March 8, 2007 at 7:00 p.m. at the Office of the Trustees.  
Darryl Bittner made the motion, second by Jack Willard, to adjourn. Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Sonia Eischen, Fiscal Officer

\_\_\_\_\_, Chairman