

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on December 13, 2007

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance & called the roll.

Attendance: Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fire Chiefs:** Dennis Hartman, Bruce Moritz, **Fiscal Officer:** Sonia Eischen **Others:** Keith Snider, Mike Swisher, Lowell Hartman, Bill Nissen, Jeff Herman, Doug Novotny, Chris Sheldon, Gaylord Sheldon, JoAnn Luebke, Gary Nissen, Starla Nissen,

Approval of Previous Minutes: Minutes from the meeting held November 8, 2007 were read Don Hoeft, made the motion, second by Jack Willard, to approve minutes as read. Motion carried.

Public Concerns: Keith Snider reported that the feather party was a success in spite of the football team playing in the playoffs . The Station #1 Association purchased a smoke ejector fan and 2 telescoping lights.

Mike Swisher reported that the Station #2 Association purchased Class A uniforms. Bingo is back at Station #2 through May.

Fire Chief's Report: Copy on file. Chief Moritz presented information on the BWC \$15,000 Medical-Only Program. In this program, the district would selectively self-pay the medical portion of a workers compensation claim up to \$15,00.00. **Darryl Bittner made the motion**, second by Scott Everhardt, **to participate in the BWC \$15,000 Medical-Only Program for 2008**. The Fire Chief and Deputy Fire Chief will administer the program. All voted yes. Motion carried.

Don Hoeft made the motion, second by Jack Willard, to instruct the fire chiefs to use the basic pumper tanker specifications on file **in order to develop language for a Fire Fighters Assistance Fire Act Grant application for a new pumper tanker**. All voted yes. Motion carried

Deputy Chief's Report: Copy on file.

Chief Moritz and Deputy Chief Hartman recognized Bill Nissen for his many years of service. A commemorative helmet was presented to Bill in appreciation of his dedication and service.

Fiscal Officer's Report:

- The November financial statement was reviewed and signed.
- Great Lakes Billing received in November = \$20,645.05; YTD November \$180,197.87.

Fire Board Trustees' Business & Reports:

Jack Willard made the motion, second by Darryl Bittner, to appoint **Don Murray as Fiscal Officer** effective tonight. He will serve a probationary period **through March 31, 2008 at a salary of \$680.00 per month**. After successful completion of probation, his salary will increase to **\$720 per month for a total of \$8520.00 for the 2008 calendar year**. All voted yes. Motion carried. During the month of December, Don and Sonia will serve as co-fiscal officers. Beginning January 1, 2008, Sonia will assume the responsibilities of Assistant Fiscal Officer at the assistant's salary.

At 8:00, Scott Everhardt made the motion, second by Don Hoeft, to enter executive session to discuss employee wages. The roll call on the motion: Darryl Bittner-yes, Scott Everhardt-yes, Don Hoeft-yes, Jack Willard-yes. They returned to regular session at 9:05 pm.

Points: **Jack Willard made the motion**, second by Darryl Bittner, **to increase the volunteer point system rate to \$9.75 per point for runs and drills, beginning 2008**. All voted yes. Motion carried.

24/7 Payroll: **Darryl Bittner made the motion**, second by Don Hoeft, **to award a 2% salary increase to paramedics and to EMTs working scheduled hours**. This translates to **\$12.05 per hour for paramedics, \$9.76**

per hour for EMT Advanced, and \$9.18 per hour for EMT Basic beginning the first pay period in January 2008. All voted yes. Motion carried.

Officer Pay will remain at the current level:

- ✓ **Battalion Chiefs** - \$1200.00 per year (\$300 per qtr)
- ✓ **1st Assistant Chiefs** - \$550.00 per year (\$137.50 per qtr)
- ✓ **2nd Assistant Chiefs** - \$400.00 per year (\$100.00 per qtr)
- ✓ **Captains** - \$225.00 per year (\$56.25 per qtr)

Fiscal Officer & Assistant Fiscal Officer Salaries: As stated above, the Fiscal Officer’s 2008 salary will be \$8520.00. Per Sonia’s recommendation, the Assistant Fiscal Officer’s annual salary will remain at \$3394.00, beginning January 2008.

Fire Chief & Deputy Chief Salaries: Scott Everhardt made the motion, second by Jack Willard, to award a 2.5% salary increase to both the **Fire Chief (equaling \$49,760.88)** and to **the Deputy Chief (equaling \$45,236.78)** beginning the first pay period in January 2008, along with a **merit bonus of \$1200.00 to the Fire Chief and \$1,000.00 to the Deputy Chief** to be included in the next pay in December. All voted yes. Motion carried.

Bills Presented for Payment:

Bills from November, totaling \$167,075.38, were presented for payment. Don Hoeft made the motion, second by Scott Everhardt, to approve payment of bills. Motion carried.

Jack Willard made the motion, second Darryl Bittner, to adjourn. Meeting adjourned at 9:10 p.m.

Respectfully Submitted,

_____, Chairman

Sonia Eischen, Fiscal Officer