

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on April 12, 2007

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt opened the meeting with the pledge of allegiance & called the roll.

Attendance:

Trustees: Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fire Chiefs:** Bruce Moritz, Dennis Hartman
Fiscal Officer: Sonia Eischen **Others:** Mike Swisher, Mike Benadum, Keith Snider, Gaylord Sheldon, Chris Sheldon, Brad Damron **Excused:** Bill Nissen

Approval of Previous Minutes Minutes from the meeting held March 8, 2007 were read. Don Hoeft moved, second by Jack Willard, to approve minutes as read. Motion carried

Public Concerns (by order of signatures): **Keith Snider** announced that the Spring Banquet at Station #1 will be held on April 28 at 6:00 p.m.

Gaylord Sheldon announced a chicken barbecue would be held at Station #3 on April 29, serving "The best chicken in town".

Gaylord Sheldon stated that the Genoa Homecoming promises to be a big event this year. You will see ads promoting the activities. It runs May 31 through June 2.

Fire Chief's Report: Copy on file.

Darryl Bittner made the motion, second by Scott Everhardt, **to accept John Christen's letter of retirement** as a Volunteer Firefighter/EMT, Support Status at Station #1. All voted yes. Motion carried.

Jack Willard made the motion, second by Darryl Bittner, **to re-hire Brad Damron** as a Volunteer Firefighter/EMT at Station #1. All voted yes. Motion carried. Chief Moritz gave Mr. Damron the firefighter's oath of office.

Deputy Chief's Report: Copy on file.

Don Hoeft made the motion, second by Scott Everhardt, **to identify \$50.00 per diem as the daily rate allowed for meals while on travel status and/or attending meetings that include an overnight stay. Receipts are required. Alcohol is excluded.** All voted yes. Motion carried.

Fiscal Officer's Report:

- The March financial report was reviewed & signed.
- An audit of 1st quarter business occurred
- March receipts totaled \$326,254.33.
- Great Lakes Billing receipts from February, amended = \$13,373.98
- Medic 21, the 2004 Ford Excursion, is paid-in-full. We have the title on file.
- Securian dental premiums are increasing ~5% per month.
- BWC has recouped costs, via subrogation, for injury claims to Ronald Cashen & Jenee Miller. The amounts will be credited to the total claim costs & appropriate actuarial adjustments will be made to calculate our premiums. Both injuries occurred in 2005.
- We received the 1st quarter collateral assurance documents from First Federal Bank.

Fire Board Trustees' Business & Reports:

For the record, lawn care/mowing will be accomplished using district employees this year. The employees will not be on shift while mowing.

Bills Presented for Payment:

Bills from March, totaling \$111,742.85, were presented for payment. Don Hoeft made the motion, second by Darryl Bittner, to approve payment of bills. Motion carried.

The next meeting will be on May 10, 2007 at 7:00 p.m. at the Office of the Trustees.
Jack Willard made the motion, second by Darryl Bittner, to adjourn. Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Sonia Eischen, Fiscal Officer

_____, Chairman