

Minutes of **Allen-Clay Joint Fire District Trustees** Meeting
Held on December 14, 2006

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt called the roll.

Attendance:

Trustees: Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fiscal Officer:** Sonia Eischen, **Fire Chief:** Bruce Moritz, **Deputy Chief:** Dennis Hartman, **Others:** Lois Hoeft, Mark Mulligan, Mike Swisher, Keith Henninger, Mike Benadum, Keith Snider, Lowell Hartman, Tim Tank, Gaylord Sheldon, Chris Sheldon,

Approval of Previous Minutes: Minutes from the meeting held November 9, 2006 were read. Don Hoeft made the motion, second by Jack Willard to approve minutes as read. Motion carried.

Public Concerns (by order of signatures: Prosecutor Mark Mulligan discussed complications with the property that we are purchasing from Marie Schnabel on SR 579. There is a severance of mineral rights from the property. In order to get around this impediment, it must be advertised in a paper in general circulation in the county to eliminate the mineral rights. Mr. Mulligan suggested that we examine the previous 2 acres that we bought adjacent to this property to see if the same situation exists, and to publish to eliminate mineral rights there also.

Mike Swisher stated that restructuring of Station #2 is well underway. Things are smoothing out.

Fire Chief's Report: Copy on file.

Darryl Bittner made the motion, second by Scott Everhardt, to approve up to \$100.00 to purchase a gift certificate for our Medical Director.

An outdoor siren use policy was presented & discussed. Keith Snider presented the concerns of Station #1 personnel. Keith Henninger supported his concerns. The trustees deferred to the fire chief to make the tough decisions. **Don Hoeft made the motion**, second by Scott Everhardt, **to adopt Rule 45, the Outdoor Siren Use Policy**, as presented by the fire chief. All voted yes. Motion carried.

Deputy Chief's Report: Copy on file.

Fiscal Officer's Report:

- The November financial statement was reviewed and signed.
- *Total EMS Billings collected in 2006, all sources = \$198,017.29*
- The reorganization meeting for 2007 will be held on Tuesday, January 2, 2007, at 1:00 p.m.
- Supplemental Appropriation Adjustments
 - (-) \$325.00 from 2901-910-910 "transfers out"
 - + \$325.00 into 2901-230-319 "professional services" for Great Lakes Billing
 - (-) \$359.00 from 1000-910-910 "transfers out"
 - + \$359.00 into 1000-830-830 "loan interest" for mortgage interest
 - (-) \$1024.00 from 1000-910-910 "transfers out"
 - + \$1024.00 into 1000-820-820 " loan principle"
 - (-) \$10.00 from 1000-910-910 "transfers out"
 - + \$10.00 into 1000-830-830 "loan interest"

Fire Board Trustees' Business & Reports:

The Volunteer Fire Fighters' Dependents Fund, 2007 Certificate of Annual Election of Board Members, was discussed and completed. **Jack Willard and Darryl Bittner were elected as Board Member representatives.** Mike Swisher and Keith Henninger are the fire department representatives. Sonia Eischen is the non-Board representative. Copy on file. **Scott Everhardt moved to accept the Board as identified. Darryl Bittner seconded. All voted yes. Motion carried.**

For the record, we are switching cell phone vendors from Sprint Nextel to Verizon.

Darryl Bittner thanked Station #3 personnel for their assistance when he needed them.

At 8:30, the trustees entered executive session to discuss employee compensation. They returned to regular session at 9:20.

Points: Jack Willard made the motion, second by Darryl Bittner, to increase the volunteer point system to a rate of \$9.55 per point for runs and drills, beginning 2007. All voted yes. Motion carried.

24/7 Payroll: Darryl Bittner made the motion, second by Don Pfeiffer, to award a 3% salary increase to paramedics and to EMTs working scheduled hours. This translates to \$11.81 per hour for paramedics and \$9.57 per hour for EMT Advanced and to \$9.00 per hour for EMT Basics beginning the first pay period in January 2007. All voted yes. Motion carried.

Officer Pay: Scott Everhardt made the motion, second by Jack Willard, to raise officer pay as follows:

- ✓ **Battalion Chiefs** increased to \$1200.00 per year (\$300 per qtr)
- ✓ **1st Assistant Chiefs** increased to \$550.00 per year (\$137.50 per qtr)
- ✓ **2nd Assistant Chiefs** increased to \$400.00 per year (\$100.00 per qtr)
- ✓ **Captains** increased to \$225.00 per year (\$56.25 per qtr)

This is the 1st officer pay increase in 3 years. All voted yes. Motion carried.

Fiscal Officer & Assistant Fiscal Officer Salaries: Scott Everhardt made the motion, second by Jack Willard, to award a 3% increase to the Fiscal Officer's annual salary equaling \$7692.00 & to increase the Assistant Fiscal Officer's annual salary 3% equaling \$3394.00, beginning the first pay period in January 2007. In addition, the Fiscal Officer will be compensated \$1200.00, payable the last pay in December 2006, for moving at Central HQ. All voted yes. Motion carried.

Fire Chief & Deputy Chief Salaries: Scott Everhardt made the motion, second by Jack Willard, to award a 4% salary increase to both the Fire Chief (equaling \$48,547.20) and the Deputy Chief (equaling \$44,133.44) beginning the first pay period in January 2007, along with a merit bonus of \$1200.00 to the Fire Chief and \$1,000.00 to the Deputy Chief to be included in the last pay in December. All voted yes. Motion carried.

Bills:

Expenses from November in the amount of \$343,423.63 were presented for payment. Scott Everhardt made the motion, second by Jack Willard to approve payment of bills. Motion carried.

The next regular meeting will be on **January 11, 2007 at 7:00 p.m.** at the Office of the Trustees. Jack Willard made the motion, second by Scott Everhardt to adjourn. Meeting adjourned at 9:25 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant Fiscal Officer

_____, *Chairman*