

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on August 10, 2006

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 3155 N. Genoa Clay Center Rd, Genoa, OH 43430

Chairman Scott Everhardt called the roll.

Attendance:

Trustees: Darryl Bittner, Scott Everhardt, Don Hoeft, Jack Willard **Fiscal Officers:** Bill Nissen & Sonia Eischen
Fire Chief: Bruce Moritz, **Deputy Chief:** Dennis Hartman, **Others:** Marty Scheanwald, *Mark Stahl, Lowell Hartman, Mike Swisher, Keith Snider, Gaylord Sheldon*

Approval of Previous Minutes: Minutes from the meeting held July 13, 2006 were read. Darryl Bittner made the motion, second by Scott Everhardt to approve minutes as read. Motion carried.

Scheduled Speaker: **Marty Scheanwald** presented a proposal for installation of an information technologies package to upgrade Central Headquarters with a network server and to eventually connect the 3 remote stations to have the ability to access and/or send information through the network.

In the meantime, current equipment that is broken will be replaced: 1 tower & 1 monitor at Station #2 & 1 tower & 1 monitor at Central Headquarters.

Public Concerns (by order of signatures): Keith Snider reported that Julian Verdugo is on board & working out really well.

Fire Chief's Report: Copy on file.

Don Hoeft made the motion, second by Darryl Bittner, **to approve hiring Patricia Coutcher** as a Volunteer Firefighter/EMT for Station #3 pending successful completion of hiring requirements. All voted yes. Motion carried.

The Turnpike Contract, with minor changes recommended by the county prosecutor incorporated, was signed.

Deputy Chief's Report: Copy on file.

Scott Everhardt made the motion, second by Jack Willard, **to approve the following policies as written:** Cell Phone Policy; Vehicle Use Policy; Fire department Contract for Reimbursement of Training Expenses Policy; Training Approval and Reimbursement Policy. All voted yes. Motion carried.

Fiscal Officer's Report:

- The July financial statement was reviewed and signed.
- An audit of 2nd quarter business occurred.
- Total Great Lakes Billing collected in 2006 = \$129,307.15
- Total Harris Township EMS Billing collected in 2006 = \$2,375.00.

Fire Board Trustees' Business & Reports:

Letters requesting loan bids for the financing purchase of the new 2006 Smeal Pumper/Tanker were sent to 7 financial institutions. All financing is for 5 yrs (60 months) for the amount of \$288,000.00. Six have responded to-date:

	%Rate	Fees	Monthly Payment	Total Payment
1. Baystone Financial	4.75	lease not buy	\$5,380.69	322,841.50
2. Dublin Capital	4.84	built in	\$5,474.21	328,452.60
3. First Federal	4.99	none	\$5,442.92	326,575.20
4. Sky Bank	5.49	\$185.00	\$5,509.16	330,549.60
5. National Bank of Oak Harbor	5.75	\$215.00	\$5,535.01	332,100.00
6. Genoa Bank	6.00	none	\$5,579.75	334,785.00

The institution that has not replied is:

7. Ohio Township Association Master Lease Program

Jack Willard made the motion, second by Don Hoeft, **to utilize First Federal as the lending institution to finance the purchase of the 2006 Smeal Pumper/Tanker.** All voted yes. Motion carried.

Scott Everhardt made the motion, second by Darryl Bittner, to approve hiring Dan Helle as custodian at Station #1 at a rate of \$8.00 per hour for up to 20 hours per month. All voted yes. Motion carried.

Scott Everhardt presented engineering drawings and the legal description for the Schnabel property on SR 579 described as the West Half of the Southwest Quarter of Section 34, T8N, R13E, Allen Township, Ottawa County, Ohio. The cost of the land based on \$1200 per acre x 0.869 acres = \$1042.80.

Scott Everhardt made the Motion, second by Jack Willard, to pay \$1000.00 to BEC for their survey services and to pay Marie Schnabel \$1042.80 for purchase of the land and to pay any closing costs should an attorney need to be hired. All voted yes. Motion carried.

Bills

Expenses from July in the amount of \$56,010.83 were presented for payment. Scott Everhardt made the motion, second by Jack Willard to approve payment of bills. Motion carried.

The next meeting will be on **September 14, 2006 at 7:00 p.m.** at the Office of the Trustees.

Darryl Bittner made the motion, second by Scott Everhardt to adjourn. Meeting adjourned at 8:32 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant Fiscal Officer

_____, Chairman