

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
March 14, 2002

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 400 Main St, Clay Center, OH 43408.

Chairman Scott Everhardt called the roll.

Attendance:

Trustees Darryl Bittner, Scott Everhardt, Lee Yackee, Jack Willard **Clerks:** Bill Nissen & Sonia Eischen **Fire Chief:** Bruce Moritz **Others:** Marilyn Opfer, Mike Swisher, Dan Novotney, Mark Padley, Larry Loy, Keith Henninger, Gaylord Sheldon

Approval of Previous Minutes Minutes from the meeting held February 14, 2002 were read. Darryl Bittner moved, second by Lee Yackee to approve minutes as read. Motion carried.

Public Concerns (by order of signatures): **Mark Padley** wanted the record to reflect the fact that he has agreed to a voluntary change in status and will not be serving as an EMS Coordinator.

Special Guests by appointment: **Larry Loy**, Brunkhorst Engineering, presented preliminary plans for modifications to the Central Headquarters to make the facility ADA compliant, state compliant, and county compliant. Estimated cost for the changes = \$17900.00, which is below the threshold for prevailing wage projects. Mr. Everhardt instructed Mr. Loy to present the plans to Don Wagner, the County Building Inspector for his approval.

#02-05 Resolution to Authorize Brunkhorst Engineering to Represent the District in Central Headquarters Renovation Preliminary Requirements

Mr. Jack Willard moved the adoption of the following Resolution:

RESOLVED, The Board of Trustees authorize Brunkhorst Engineering to represent the Allen-Clay Joint Fire District in the filing, advertising and application for plan examination and change in occupancy for Central Head quarters renovations. Lee Yackee seconded the motion, and the roll call on the vote is as follows:

<u>Mr. Scott Everhardt</u>	<u>yes</u>	<u>Mr. Lee Yackee</u>	<u>yes</u>
<u>Mr. Darryl Bittner</u>	<u>yes</u>	<u>Mr. Jack Willard</u>	<u>yes</u>

Attest:

Adopted this 14th day of March 2002

Sonia Eischen, Clerk

Fire Chief's Report: Copy on file.

Scott Everhardt moved, second by Jack Willard to approve hiring Tim Morgan, Brian Loomis, Martin Smolinski, and Kevin Viers as probationary firefighters and/or EMTs at Station One pending successful completion of all hiring requirements. All voted yes. **Motion carried.**

Darryl Bittner moved, second by Lee Yackee, to contract with Transcore to service the Waterworks Park weather/emergency alert siren located behind Brunner School at a cost of up to \$1000.00 per year. All voted yes. **Motion carried.**

Scott Everhardt moved, second by Jack Willard, to approve up to \$4000.00 for purchase of a 1995 Ford Crown Victoria from the City of Oregon (pending acceptance by Oregon City Council) and **up to \$2500.00 for installation of lights, siren, and placarding** for use by the Fire Chief. All voted yes. **Motion carried.**

Clerk's Report: Copy on file.

Fire Board Trustees' Business & Reports:

Lee Yackee moved, second by Scott Everhardt to contract out mowing and trimming at the Central Headquarters property for the year 2002. All voted yes. **Motion carried.**

Bills Presented for Payment:

Bills presented for payment for the month of **February = \$16921.63 payroll and \$36248.02 accounts payable for a total of \$53169.65.** Lee Yackee moved, second by Jack Willard, to approve payment of bills. Motion carried.

The next meeting will be on **April 11, 2002 at 7:00 p.m.** at the Office of the Trustees, Clay Center.

Jack Willard moved, second by Scott Everhardt to adjourn. Meeting adjourned at 8:26 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant to the Clerk

_____, Chairman

