

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**  
**June 13, 2002**

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 400 Main St, Clay Center, OH 43408.

Chairman Scott Everhardt called the roll.

**Attendance:**

**Trustees** Darryl Bittner, Scott Everhardt, Frank Sturniolo, Jack Willard **Clerks:** Bill Nissen & Sonia Eischen **Fire Chief:** Bruce Moritz **Others:** Lowell Hartman, Mike Schlievert, Dennis Hartman,

**Approval of Previous Minutes** Minutes from the meeting held May 9, 2002 were read. Darryl Bittner moved, second by Frank Sturniolo to approve minutes as read. Motion carried.

**Public Concerns ( by order of signatures):** None.

**Fire Chief's Report:** Copy on file.

**Frank Sturniolo moved to approve applying for an OSSJSWMD grant and to approve up to \$2000.00 matching funds** for purchase of 4 signs, one for each district building, and for purchase of dura-cribb for stabilizing vehicles during extrication. Second by Scott Everhardt. All voted yes. Motion carried.

**Jack Willard moved, second by Darryl Bittner to approve up to \$10,000.00 for concrete excavation and handicap parking at the district headquarters in order to become ADA compliant.** A minimum of two estimates will be solicited. All voted yes. Motion carried.

**Scott Everhardt moved, second by Jack Willard to approve up to \$10,000.00 for doors, door hardware, wall renovation, and a ramp at the district headquarters in order to become ADA compliant.** A minimum of two estimates will be solicited. All voted yes. Motion carried.

**Frank Sturniolo moved, second by Darryl Bittner to approve up to \$10,000.00 for a sink, a stool, flooring, smoke alarms, and lighting at the district headquarters in order to become ADA compliant.** A minimum of two estimates will be solicited. All voted yes. Motion carried.

For the record, Mike Doyle has withdrawn from the paramedic class.

**Clerk's Report:**

- The May financial statement was reviewed and signed.
- Sonia & Bill will be attending mandatory UAN training classes in Findlay on July 12<sup>th</sup>, August 6<sup>th</sup> and August 7<sup>th</sup> for the new accounting and payroll software.

**Scott Everhardt moved, second by Jack Willard, to approve expenses incurred by the clerks, per guidelines established in Resolution #02-02, to attend the UAN training in Findlay on July 12<sup>th</sup>, August 6<sup>th</sup> and August 7<sup>th</sup>.** All voted yes. Motion carried.

**Frank Sturniolo moved, second by Scott Everhardt, to donate 2 sheds from district headquarters, one each to the Genoa Softball complex and the Genoa Baseball Complex.** All voted yes. Motion carried.

**Fire Board Trustees' Business & Reports:**

**Wages:** Job descriptions, wage schedules, and proposed wage increases were discussed. **Jack Willard moved, second by Frank Sturniolo, to approve the following wage range, which is linked to training/qualifications, effective with the pay period beginning June 24, 2002:**

- FIREFIGHTER/PARAMEDIC  
Starting wage (through one year probation) - \$9.75/hour. Employee **must** obtain 36 hr. basic fire certification within the probation period.  
  
Firefighter/Paramedic with Basic 36 hour fire certification - \$10.25/hour.  
  
Firefighter/Paramedic with Firefighter ! and above - \$10.50 hour.
- FIREFIGHTER/EMT  
Standard wage - \$8.00 per hour

**Jack Willard moved, second by Frank Sturniolo, to approve purchase of a flagpole for central headquarters.** Motion carried.

**Bills Presented for Payment:**

**Bills from the month of May, totaling \$42,177.88, were presented for payment.** Scott Everhardt moved, second by Jack Willard, to approve payment of bills. Motion carried.

**The next meeting** will be on **July 11, 2002 at 7:00 p.m.** at the Office of the Trustees, Clay Center.

Darryl moved, second by Jack Willard, to adjourn. Motion carried. Meeting adjourned at 8:22 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant to the Clerk

\_\_\_\_\_, Chairman