

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
April 11, 2002

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 400 Main St, Clay Center, OH 43408.

Chairman Scott Everhardt called the roll.

Attendance:

Trustees Darryl Bittner, Scott Everhardt, Jack Willard **Clerks:** Bill Nissen & Sonia Eischen **Fire Chief:** Bruce Moritz **Others:** Larry Loy, Dennis Hartman, Marilyn Opfer, Mike Benadum, Gaylord Sheldon,
Absent: Frank Sturniolo

Approval of Previous Minutes Minutes from the meeting held March 14, 2002 were read. Darryl Bittner moved, second by Jack Willard to approve minutes as read. Motion carried.

Public Concerns (by order of signatures): For the record, Dennis Hartman informed the Board that Kevin Viers will not be joining Station One. He is being transferred out of the area.

Special Guests by appointment: **Larry Loy** presented a letter from Don Wagner, Building Inspector, detailing Mr. Wagner's requirements regarding the plans for renovations at Central Headquarters. Mr. Loy explained the approach that Brunkhorst Engineering will take in order to fulfill these requirements.

Fire Chief's Report: Copy on file.

- The 1995 Ford Crown Victoria, to be used by the Fire Chief, has been purchased from the City of Oregon at a cost of \$3000.00. Painting, light bars, and decals will be applied as soon as possible.
- Two contracts for mowing have been submitted
 - Jeff Shimming, mowing \$250.00 per cut. Trim, mulch, etc will be priced at time of job.
 - Gray's Custom Grass Cutting, mowing and trim around house and barn, \$150.00 per cut. Proof of insurance and workers' compensation was provided.

Scott Everhardt moved to hire Gray's Custom Grass Cutting at the rate quoted. Frequency of mowing will be at the discretion of the fire chief or his designee. **Darryl Bittner seconded. All voted yes.** Motion carried.

- Mike Benadum has assumed the position of sole EMS Coordinator. In order for paramedics to relate this position to a chain-of-command, it is felt that a rank needs to be identified with this position. **Scott Everhardt moved, second by Darryl Bittner, to approve the rank of Captain to the EMS Coordinator position. All voted yes. Motion carried.**
- Training Bureau Report, provided by Gaylord Sheldon:
 - A 36-hour fire class has ended. Six district members successfully completed the class.
 - Currently, a basic EMT class is in progress. Nine district members are participating. The target completion date is August.
 - An advance EMT class is scheduled to begin in August.

Clerk's Report: Copy on file.

- The checking account at Genoa Bank has been closed.
- An audit of 1st quarter business was conducted.
- Due to rollbacks resulting from electric deregulation, Allen Township, Clay Township, & the Village of Clay Center are required to keep open their fire levy fund for 15 more years in order to properly receipt the money. After the 2nd half tax distribution each year, the above political subdivisions will issue a check to the fire district, in the amount of the tax netted.

Bills Presented for Payment:

Bills from the month of March totaling **\$56272.89** were presented for payment. This included **\$31505.54 for payroll** and **\$24767.35 for accounts payable.** Jack Willard moved, second by Darryl Bittner, to approve payment of bills. Motion carried.

The next meeting will be on **May 9, 2002 at 7:00 p.m.** at the Office of the Trustees, Clay Center.

Jack Willard moved, second by Darryl Bittner to adjourn. Meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant to the Clerk

_____, Chairman