

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on **March 8, 2001**

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 400 Main St, Clay Center, OH 43408.

Chairman Scott Everhardt called the roll.

Attendance:

Trustees Scott Everhardt, Don Hoeft, Jack Willard **Clerks:** Bill Nissen & Sonia Eischen **Fire Chief:** Bruce Moritz
Others: Mike Swisher, Dennis Hartman, Dan Novotney, Tim Tank, Marilyn Opfer
Excused: Jack Bower

Approval of Previous Minutes Minutes from the meeting held February 8, 2001 were read. Jack Willard moved, second by Scott Everhardt to approve minutes as read. Motion carried.

Public Concerns (by order of signatures): None

Fire Chief's Report: Copy on file.

- A temporary trailer for housing of EMS personnel and for District office space is on-site at Clay Center. Utilities are in the process of being installed. Rent is \$290.00 per month for the trailer.

Scott Everhardt moved, second by Don Hoeft to approve purchase of 5 Motorola Minitor pagers at \$360.00 each and software at \$250.00 for paramedic group paging. Motion carried.

- The target date for beginning 24 hour Paramedic service is still May 1, 2000.
- The Chief proposed appointing 2 EMS Coordinator positions to assist with scheduling and interviewing Paramedics, medical procedure training, maintaining drug logs, etc. These positions would be appointed from current Paramedic personnel and would report to the Fire Chief. These will be part-time positions of 24 hours per week each (8 hrs per day, 6 days per week) to be shared by 2 persons. These people will receive an additional 50 cents per hour when they are working on-shift as a Coordinator.

Don Hoeft moved to create 2 EMS Coordinator positions for up to 24 hrs per week each at a rate of \$10.00 per hour when working on shift. Jack Willard seconded. Motion carried.

Scott Everhardt moved to approve up to \$1000.00 for modification to the 800 radios to install a common tac. Don Hoeft seconded. Motion carried.

Jack Willard moved, second by Don Hoeft, to utilize the \$930.00 EMS grant money to purchase a Gateway computer for EMS record keeping.

Clerk's Report:

- Two Grants have been filed. One for fire equipment and one for training.
- The UAN accounting system is being loaded with information. April 1st is the target date to begin using this system.
- The total hospital bill for physical exams is \$13742.00 for 90 people. We will be paying this in 1/3 increments as our funds become available.
- The Clay Center lease contract was presented for Board signatures and was signed.

Fire Board Trustees' Business & Reports:

#01-02 Allen-Clay Joint Fire District Annual Appropriations Resolution

INSERT RESOLUTION HERE

Bills Presented for Payment:

1082	Bruce Moritz	1003.94	Fire Chief wages
1083	Bill Nissen	399.25	Clerk's wages
1084	Mike Benadum	165.40	Employee wages
1085	Ron Cashen	47.44	" "
1086	Deb Gacsol	94.49	" "
1087	Mark Padley	81.96	" "
1088	Tim Tank	253.80	" "
1089	Genoa Banking Co	412.00	VISA
1090	Brown Supply Co	158.61	Cleaning supplies
1091	Warren Fire	1910.65	SCBA annual testing
1092	Verizon North	270.40	855-4733; 855-7000
1093	St Charles Hospital	5222.00	Physical bill – 1/3

1094	Fire-X	48.00	O-rings for Scott bottles
1095	Spurgeon Motors	96.41	Service to Chief's car
1096	Merrill Lynch	50.00	B. Moritz account
1097	Transcore	150.00	Radio programming
1098	B. W. C.	10.00	Worker's Compensation
1099	Group Services, Inc	2388.91	Medical/Vision benefits
NA	Genoa Bank	23.00	Checks
1100	News Herald	79.96	Paramedic ad
1101	Sunoco	410.15	Fuel for trucks
1102	Ameritech	12.31	Chief's pager
1103	Williams Detroit Diesel	128.20	Unit 113
1104	VFIS	4994.00	2 nd Qtr insurance + bonding
1105	Terry's Auto & Truck	466.00	Unit 993 brakes
1106	Fire Safety Services	202.01	Hydro 6 bottles
1107	United Fire Apparatus	74.75	Cleaner for turnout gear
1108	Blue Ridge Medical	1082.24	Meds for squads
1109	The Blade	233.20	Paramedic ad
1110	Young Medical	60.00	O2 for Station 2
1111	Parr	993.15	Trauma bags & accessories
1112	Columbia Gas	441.70	Station #1
1113	Toledo Edison	308.90	Station #1
1114	Alltel	158.27	6 lines
1115	Tri County Tire	159.00	Unit 115 new tire
1116	Verizon North	105.56	836-7331
1117	AT&T	18.09	836-7331
1118	Mark Padley	183.11	Employee wages
1119	Mike Benadum	165.40	“ “
1120	Bruce Moritz	998.33	Fire Chief wages
1121	Merrill Lynch	50.00	B Moritz account
1122	Ohio Police & Fire Pension Fund	284.61	Feb. payment
1123	Brown Supply	56.05	Station supplies
1124	Tim Tank	62.32	Employee wages
1125	Genoa Banking Co	637.02	Federal tax W/H
1126	Treasurer, State of Ohio	<u>103.25</u>	State tax W/H
	Total	25253.84	

Jack Willard moved, second by Scott Everhardt, to approve payment of bills. Motion carried.
 Scott Everhardt moved to adjourn. Don Hoeft seconded. Meeting adjourned at 9:00 p.m.

The next meeting will be on **April 12, 2001 at 7:30 p.m.** at the Office of the Trustees, Clay Center.

Respectfully Submitted,

Sonia Eischen, Assistant to the Clerk

_____, Chairman