

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on **November 9, 2000**

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 400 Main St, Clay Center, OH 43408.

Chairman Scott Everhardt called the roll.

Attendance:

Trustees: Jack Bower, Scott Everhardt, Don Hoeft, Jack Willard **Clerks:** Bill Nissen & Sonia Eischen **Fire Chief:** Bruce Moritz **Others:** Marilyn Opfer, Keith Henninger, Dennis Hartman, Dan Novotney, Scott McMeans, Jim Brue, Tim Tank, Lowell Hartman, Lisa Morrison & assistant

Approval of Previous Minutes Minutes from the meeting held October 12, 2000 were read. Don Hoeft moved, second by Jack Bower, to approve minutes as read. Motion carried.

Public Concerns (by order of signatures): None.

Special Guests by appointment: Scott McMeans and Jim Brue, M.D., representing Mercy Health Partners Occupational Health, presented a thorough explanation of the choice of services available, testing recommendations based on risk factors, and associated costs, that St. Charles Mercy Hospital proposes for firefighter physicals. In addition, they discussed the qualifications of the staff and the services available for treatment of occupational injuries.

Lisa Morrison, Occupational Care Consultants, presented a thorough explanation of the choice of services available and testing recommendations, along with associated costs, that her company recommends for firefighter physicals. She discussed the qualifications of the staff and the services available within her company's network, including treatment of occupational injuries.

Jack Bower moved to contract with St. Charles Mercy Occupational Health to perform ~100 firefighter physicals at a baseline cost of \$105.00 plus \$35.00 for a drug screen. Second by Jack Willard. Motion carried.

Fire Chief's Report: Copy on file.

- Applications were distributed to the volunteers at each of the stations. Completed applications are beginning to be returned.
- Job descriptions for the Daytime Part-Paid Firefighter/EMT and for the Part-Paid Firefighter/Paramedic were submitted for review.

Clerk's Report:

- Insurance packages with building appraisals have been sent to the assorted insurance agencies. A return date of November 30th was identified in each package.
- ESIP, a Property and Casualty Company comparable to VFIS, has asked us to fill out an application for them, after which time they would like to develop a power point presentation for us.
- Assorted applications and letters continue to be submitted. Forms and approvals are beginning to come in.

Fire Board Trustees' Business & Reports:

- Scott Everhardt is clarifying with the County Prosecutor the process to turn over any excess funds from the existing fire levies. Scott will develop a generic contract for the prosecutor to review and approve.
- **Jack Bower, moved to hire Bill Nissen as the Clerk for the year 2001 at an annual rate of \$6000.00 and to hire Sonia Eischen as the Assistant Clerk for the year 2001 at an annual rate of \$2500.00. Second by Don Hoeft. Motion carried.**
- **Scott Everhardt moved to compensate Bill Nissen \$3000.00 for services performed in 2000, Sonia Eischen \$1500.00 for services performed in 2000, and each Board member \$30.00 per month for 12 months to be paid at the December meeting.**

Other Business

- Denny Hartman discussed the comments in the *News Herald* regarding the Benton Twp contract. He is concerned whether he is the appropriate person to answer the questions. If time permits, he will defer questions to the appropriate district personnel, otherwise, he will answer questions to the best of his ability and keep the fire chief and the Board informed.

Bills Presented for Payment:

1014	Appraisals Solutions Company	465.00	3-station appraisal
1015	Ohio Fire Chiefs Association	50.00	2001 membership dues
1016	Genoa Banking Company/VISA	18.29	International Fire Chief's Application
1017	Treasurer of State of Ohio	<u>150.00</u>	Drug license for District
	Total	543.29	

Scott Everhardt moved, second by Don Hoeft, to approve payment of bills. Motion carried.

The next meeting will be on **December 14, 2000 at 7:30 p.m.** at the Office of the Trustees, Clay Center.

Jack Willard moved, second by Jack Bower, to adjourn. Meeting adjourned at 9:45 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant to the Clerk

_____, Chairman

