

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on **June 8, 2000**

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 400 Main St, Clay Center, OH 43408.

Chairman Scott Everhardt called the roll.

Attendance:

Trustees: Jack Bower, Scott Everhardt, Don Hoeft, Jack Willard **Clerk** Sonia Eischen **Others:** Marilyn Opfer, Bruce Moritz, Denny Hartman, Gaylord Sheldon, Chris Sheldon

Excused: Bill Nissen

Approval of Previous Minutes Minutes from the meeting held May 11, 2000 were read. Jack Bower moved, second by Jack Willard, to approve minutes as revised. Motion carried.

Temporary Funding **Scott Everhardt** reported his conversations with the county prosecutor and the county auditor. The prosecutor is reluctant to approve the concept of contracts from the political subdivisions to the fire district to fund administrative activities. The prosecutor is more in favor of the district obtaining a short-term loan for operating expenses to be repaid once tax monies are available. **Jack Bower moved, second by Don Hoeft, to set up an account at The Genoa Banking Company and to initiate a loan in the amount of \$50,000.00 for start-up/administrative costs for the ACJFD. Loan to be repaid when fire district funds become available. Motion carried.**

District Fire Chief Position A sample ad was reviewed and approved. Ads will be placed in the *News Herald* (3 dates) and in *The Blade* (Sunday edition) requesting resumes for the position of District Fire Chief. The deadline for applicants to submit is July 28, 2000.

District Fire Chief Job Description Bruce Moritz read the job description that was developed at a work session held this week.

District Chief's Report:

- Bruce Moritz provided sample pages from an employee policy manual developed by Lawrence T. Bennett , Attorney. The ACJFD will take the guidance from this manual to develop standard operating guidelines for the District.
- Bruce reported on a symposium that he attended in Orlando. Problems experienced in our areas are universal. He showed a video that demonstrated the diversity of activities expected of firefighters and the dangers inherent to the job.
- Medical protocols continue to be developed.

New Business:

Bruce Moritz reported that Clay Genoa runs are up significantly this year compared to last year, as are man-hours and training hours. Allen Township is also experiencing increased activity.

Other Business: **Scott Everhardt** distributed an article that appeared in *USA Today* referencing proposed railroad overpasses in Ohio. He encouraged ACJFD support and attendance at meetings where this topic is being discussed.

The next meeting will be on **July 13, 2000 at 7:30 p.m.** at the Office of the Trustees, Clay Center.

Jack Willard moved to adjourn. **Second by Scott Everhardt. Meeting adjourned** at 9:00 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant to the Clerk

_____, Chairman