

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**  
Held on **August 10, 2000**

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 400 Main St, Clay Center, OH 43408.

Chairman Scott Everhardt called the roll.

**Attendance:**

**Trustees:** Jack Bower, Scott Everhardt, Don Hoeft, Jack Willard **Clerks** Bill Nissen & Sonia Eischen **Fire Chief:** Bruce Moritz **Others:** Marilyn Opfer, Denny Hartman, Gaylord Sheldon, Chris Sheldon, Jim Klorer, Mike Swisher, Dan Novotney, Jim Hogan, Lowell Hartman

**Approval of Previous Minutes** Minutes from the meeting held July 20, 2000 were read. Don Hoeft moved, second by Jack Willard, to approve minutes as read. Motion carried.

**Public Concerns:** None.

**District Fire Chief Report:** Copy on file.

The Allen-Clay Joint Fire District **phone lines are installed.**

- The Fire **District office number is 855-4733**
- The **fax number is 855-1074.**

**Clerk's Report:**

- A computer has been purchased, and it is up and running.
- Expense sheets were reviewed and signed.
- **Bills totaling \$52.27 were reviewed and approved for payment. Jack Bower moved, second by Don Hoeft, to pay bills. Motion carried.**
- Board member signatures were obtained for application for the state UAN computer system.
- We have received papers to apply for a grant to purchase a computer for fire district business. Since we have just purchased our computer, we may apply for reimbursement.
- Seven resumes have been received for the Fire District Chief position. They have been logged in and secured in a file.
- Bill Nissen will research the formula for BWC payment for paid and/or volunteer workers.
- PERS information is coming for the same worker categories.

**New Business:**

**#2000-01 Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor**

**Mr. Scott Everhardt moved** the adoption of the following Resolution:

RESOLVED, By The Board of Trustees of Allen-Clay Joint Fire District, Ottawa County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1<sup>st</sup>, 2001: and

WHEREAS, The Budget Commission of Ottawa County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Allen-Clay Joint Fire District, Ottawa County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Fire District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATE

FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount To Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate To Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund		\$585,000.00		5.00
<b>Total</b>		<b>\$585,000.00</b>		<b>5.00</b>

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FUND

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
Current expense levy authorized by voters on 3/7/00 for a continuing period of time	5.00	\$585,000.00

And be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Donald Hoeft seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

<u>Scott Everhardt</u>	<u>yes</u>
<u>Donald Hoeft</u>	<u>yes</u>
<u>John "Jack" Bower</u>	<u>yes</u>
<u>John "Jack" Willard</u>	<u>yes</u>

Adopted this 10<sup>th</sup> day of August, 2000

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Clerk of the Board of Fire District Trustees of  
Allen-Clay Joint Fire District, Ottawa County, Ohio

**VISA card: Jack Willard moved**, second by Don Hoeft **to approve application for a VISA card with a \$2000.00 credit limit. Bill Nissen and Bruce Moritz** were identified as **authorized signatories**. Motion carried.

**Insurance: Scott Everhardt** suggested that we explore insurance for the equipment purchased to date. **Bill Nissen** suggested that temporarily, it can be covered as an "add-on" to the Village of Clay Center insurance, and then the Village can bill the District for its portion. **Scott** requested that each entity reviews their current inventories and coverages, and that we invite representatives from the individual insurers to our September 14<sup>th</sup> (Sprouse Insurance, and Volunteer Fireman's Insurance Co) and October 12<sup>th</sup> meetings (Heritage Insurance).

**Benton Township: Scott reported** that Ken Leist has informed him that , Benton Township Trustees are in discussion with Carroll Township to absorb coverage on the eastern portion of Benton Township. This will lessen the territory potentially contracted with the District, and perhaps lessen the total dollars needed to enter in to a contract with ACJFD.

**Competitive Bidding:** All purchases of machinery , where the amount exceeds \$15,000.00, must be advertised and awarded to the lowest responsible bidder.

**Capital Expenditures & Operations:** A work session to review capital expenditures and operations was set for Thursday, August 31<sup>st</sup> at the ACJFD office in Clay Center at 8:30 p.m.

**Fire Chief Position:** At 8:30 p. m., the Board and the Clerks entered executive session to review resumes for the position of District Fire Chief. They returned to regular session at 9:20 p.m.

**Jack Bower moved to select two candidates for interview for the position of Allen-Clay Joint Fire District Fire Chief.** They are **Mark E. Briggs**, 141 Osborne St, Rossford, OH 43460 and **Bruce Moritz**, 850 Nottingham Dr, Genoa, OH 43430. **Don Hoeft seconded. Motion carried.**

Interviews will be arranged for Thursday, August 31<sup>st</sup> beginning at 7:30 p.m.

**Scott Everhardt moved, second by Don Hoeft, that the candidates undergo and pass a background check as part of the interview process. Motion carried.** Bill Nissen will make the arrangements.

**The next meeting** will be on **September 14, 2000 at 7:30 p.m.** at the Office of the Trustees, Clay Center.

**Jack Willard moved to adjourn. Second by Jack Bower. Meeting adjourned** at 9:45 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant to the Clerk

\_\_\_\_\_, Chairman

