

Minutes of **Allen-Clay Joint Fire District Trustees Meeting**
Held on **April 13, 2000**

The Board of Trustees of the Allen-Clay Joint Fire District met in regular session on the above date at the Office of the Trustees, 400 Main St, Clay Center, OH 43408.

The roll was called by Chairman Scott Everhardt.

Attendance:

Trustees: Jack Bower, Scott Everhardt, Don Hoeft, Jack Willard **Clerks:** Bill Nissen & Sonia Eischen **Others:** Marilyn Opfer, Dennis Hartman, Bruce Moritz, Mike Swisher, Dan Novotney

Approval of Previous Minutes Minutes from the meeting held March 9, 2000 were read. Jack Bower moved, second by Don Hoeft, to approve minutes as read. Motion carried.

Temporary Funding Each political subdivision provided an estimate of resources available to help fund startup operations

ATVFD \$10,000.00 – \$15,000.00

Clay Center \$5000.00

Clay Genoa \$10,000.00 – \$20,000.00

We are awaiting an opinion from Mark Mulligan as to the legality of a transfer of money. A sample contract was reviewed.

Draft Benton Township Contract

The draft contract and the opinion of the prosecutor were reviewed. The contract language was clarified. Bill Nissen reported on the property value research for the proposed coverage area. This information was used to determine contract costs. It was agreed that initially, the contract length would include the 9 months commencing April 1, 2001 through December 31, 2001, plus the full year 2002, i.e. 1 year 9 months.

Levy Phase-Out/Phase-In A meeting will be held on Monday, April 17th with the County Auditor, County Prosecutor, & representatives from each political entity to discuss items relative to ending the old levy & beginning the new levy, the temporary funding process, & the ACJFD budget.

District Chief's Report: Bruce provided an update on the progress to-date that the Executive Officers' Committee has made developing standard operating guidelines. Also, he is gathering job descriptions from other departments and will be culling information from each.

It was discussed that the position of District Chief should be advertised and hired prior to development of standard operating guidelines. Sample job descriptions for this position will be brought to the next meeting, and we will proceed in this direction.

Railroad Overpass Don Hoeft reported on the meeting hosted by Representative Chris Redfern. Don credited Bruce Moritz with initiating interest in reviewing the railroads in our area. A letter was sent from the ACJFD identifying our concerns. Copy on file. The Genoa Clay Center Conrail crossing has been identified as a potential candidate for federal funds to construct an overpass.

Other Business: Jack Bower reported a concern that is circulating regarding full time v.s. part time staffing once the district is up and running. There may be a misunderstanding between the terms "full time workers" and "full time coverage".

Denny Hartman provided a **cost analysis of expenses** associated with firefighter **physical exams**.

The next meeting will be on May 11, 2000 at 7:30 p.m. at the Office of the Trustees, Clay Center.

Jack Willard moved to adjourn. **Second by Jack Bower Meeting adjourned** at 9:50 p.m.

Respectfully Submitted,

Sonia Eischen, Assistant to the Clerk